

16 February 2016

Policy, Finance and Resources Committee

Revised Health and Safety Policy

Report of: *Gordon Glenday, Head of Planning and Environmental Health*

Wards Affected: *None*

This report is: *Public*

1. Executive Summary

1.1 The Health and Safety Policy (Appendix A) has been revised as required under the Health and Safety at Work etc Act 1974 and, is reflective of current organisational and management structures within the Authority. The Health and Safety Policy has been passed to Corporate Leadership Board and all Health and Safety Committee members for comment and review in accordance with its conditions.

2. Recommendation

2.1 That the revised Health and Safety Policy (February 2016) be approved.

3. Introduction and Background

3.1 The Council as an employer is required under the Health and Safety at Work etc. Act 1974 to have in place a health and safety policy (which is revised regularly) to reflect its commitment and intention to comply with the Act and all relevant legislation made implicit.

4. Reasons for Recommendation

4.1 A review and revision of the Council's health and safety policy is required to ensure that it reflects the organisation arrangements, structure and health and safety management system. This timely revision and endorsement enables the Council to continue its commitment to develop the health and safety culture and management system of the organisation and fulfil its legal duty.

5. Consultation

- 5.1 Consultation of the revised health and safety policy has been undertaken with the Corporate Leadership Board and the Health and Safety Committee which met on the 28 January 2016. Comments and observations have been taken into account and the policy reflects this consultation.

6. References to Corporate Plan

- 6.1 The Council is committed to make Brentwood a Borough where people feel safe, healthy and supported. The Health and Safety policy and underlying health and safety arrangements strongly accords with this priority.

7. Implications

Financial Implications

Name & Title: Chris Leslie, Finance Director

Tel & Email: 01277 312 542 christopher.leslie@brentwood.gov.uk

- 7.1 Financial implications include the provision of sufficient financial resources to enable legal compliance with statutory responsibilities. Any such costs will be contained within existing budgets. The Section 151 Officer has been consulted and is in agreement with the financial information and references provided in these reports.

Legal Implications

Name & Title: Daniel Toohey, Monitoring Officer

Tel & Email: 01277 312 860 daniel.toohey@brentwood.gov.uk

- 7.2 The Council is required to maintain a current Health and Safety Policy.

8. Appendices to this report

Appendix A -The revised Health and Safety Policy (February 2016)

Report Author Contact Details:

Name: David Wellings

Telephone: 01277 312518

E-mail: David.Wellings@brentwood.gov.uk